

MEMORANDUM OF AGREEMENT BETWEEN HENRY FORD COLLEGE AND THE HFCC ADJUNCT FACULTY ORGANIZATION CONCERNING ASSIGNMENT OF CLINICAL ROTATIONS FOR ADJUNCT NURSING FACULTY

The Alliance for Clinical Experience Matching and Placement Program (ACEMAPP) is an on-line clinical rotation placement platform used to obtain hospital clinical rotations for nursing students. It was designed to increase the availability of hospital sites to nursing schools.

Most nursing schools and hospitals in Southeast Michigan participate in the ACEMAPP system in order to assign both nursing students and clinical faculty to clinical rotations.

Clinical rotations of adjunct nursing faculty will be consistent with the language of Article XVI, Section A, with the following exceptions:

1. ACEMAPP sets the deadlines for nursing schools to request clinical sites.
2. Nursing adjunct faculty are sent a clinical preference placement form to request dates, times, hospitals and units desired.
3. Seniority is used to process the initial requests. However, Master's prepared nurses are given first preference regardless of seniority due to the Accreditation Commission for Education in Nursing (ACEN) requirement that 50% of adjuncts have a master's degree. Placement requests are then sent through the ACEMAPP system.
4. Hospitals then grant or deny the request. Hospitals do not have to give reasons for denying a request. Once a hospital grants a clinical placement request, no bumping or requests for changes will be accepted, as any changes makes the request to the participating hospital null and void.
5. If an instructor does not get a placement when placements are made for a semester, HFC will make a reasonable effort to find a suitable placement that is satisfactory to the instructor, but with the understanding that the participating hospitals make the final determinations.

William Lodge

For Henry Ford College

8/18/2015

Date

Agnes Kubiak

For the HFCC Adjunct Faculty Association

8-18-15

Date